



Education and Management Division

Application for IFCC Visiting Lecturer

Where applicable, please, mark with "X". Complete in Typescript.

[I] DEMOGRAPHIC DATA OF APPLICANT

Country:	
Society IFCC member:	Yes No
Name of National Society, number of members, and the number of members/individuals anticipated to interact with the VLP:	
Postal Address Phone Fax e-mail	
Name of National Representative of Contact Person:	
Postal Address Phone Fax e-mail	

[II] VISITING LECTURER PROGRAMME/CONTENTS

<p>Briefly outline Goals and Objectives of the visit:</p>	
<p>Preferred data for visit: (y/m/day)</p>	<p>a) b)</p>
<p>Location for the lectures:</p>	<p>a) b)</p>
<p>Requested topics:</p>	<p>a) b)</p>
<p>Proposed Lecture Title(s):</p>	<p>a) b)</p>
<p>Do you prefer a particular lecturer for the topic ?</p> <p>EMD will review the proposed lecturer and try as much as possible to accommodate the request.</p>	<p>NO</p> <p>YES; if yes, please indicate whom you want to nominate</p> <p>a) b) c)</p>
<p>Language of the instruction:</p>	
<p>The VLP funding will not cover the entire cost of the visit. Please indicate the extra funding source:</p>	

[III] LOGISTICS

<p>Environment of lecture(s) including current QC/QA activities, laboratory accreditation programs, laboratory information systems, and education/scientific programs provided locally:</p>	
<p>Briefly outline the logistics of the visit: if more than one lecture will be given, list dates and times of each lecture. Give the complete schedule for the visit including location and/or hospital site.</p>	
<p>What is the educational expertise of the audience for each lecture:</p>	

[IV] PROJECT BUDGET

Indicate in detail the financial needs of the VLP, including number and cost of the lectures

<p>Budget by Activity</p>	<p>Expected Spending/Source of Funds</p>
<p>1. Travel from home country to site of VLP</p>	<p>Funding from VLP up to 3000 CHF</p>
<p>2.</p>	
<p>3.</p>	
<p>4.</p>	
<p>5.</p>	
<p>6.</p>	
<p>Total Budget</p>	

RESOURCES

Does the National society have the resources needed to accommodate the additional costs and the needs of the Visiting Lecturer? Will you need any additional resources from the IFCC such as publications, Standards, etc?

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If no, where can the resources be obtained?

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ADDITIONAL COMMENTS OR REQUIREMENTS

- The National Society hosting the VLP should send a brief report to the Chair of the VLP within 2 months of the visit giving their opinion on the usefulness of the visit and any recommendations they may have for the program.

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Please include any other information you feel is pertinent to this request. Thank you.

Name (signed)

Date

Name (typed).....

**Mail, email or fax application to:
Or if you need further information contact:**

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